

### e.g of Short Self Assessment

Please read the person specification before completing this form, as it lists all the key qualities and experience we feel you will need to participate effectively. The questions / statements in this self assessment are arranged in a similar order to the statements in the person specification.

Please use this form to show which of the required qualities you feel you have by ticking the relevant boxes. Please be as honest as you can when filling in the form. There is a space on the second page which you can use if you wish, to tell us anything about other qualities or experience you feel you can bring to the role.

A full induction programme and further training will be provided for successful applicants and ongoing support will be provided from the resident involvement team.

Your Full Name:
Address:
Post code:
Telephone number:
Email address:

<b>Your qualities and experience</b>	<b>Yes</b>	<b>No</b>	<b>Not sure</b>
Are you a Croydon Council tenant or a Croydon Council leaseholder?			
I understand and am committed to upholding the principles of equalities and diversity			
I am able to commit the time required to participate in the scheme on a regular basis			
I am able to work to pre agreed timescales and deadlines			
I am committed to improving council services			
I am willing to participate in relevant training sessions as arranged			
I am able to monitor and report on services in an impartial and objective manner.			
I have good verbal communication skills and can explain my own ideas clearly			
I am a good listener and am able to record key points about what I hear or see.			
I am willing to ask questions if I am not sure about something			
I am prepared to familiarise myself with and abide by the code of conduct and follow the agreed procedures for the activity			

**Please use this space to give details of any other experience or knowledge you think is relevant to this role:**

Please go to the next section to record your Equalities Monitoring information

Return the completed forms in the attached pre-paid envelope to.

The resident involvement and scrutiny team  
Department for adult services, health and housing  
13<sup>th</sup> Floor  
Taberner House  
Park Lane  
CR9 1DH